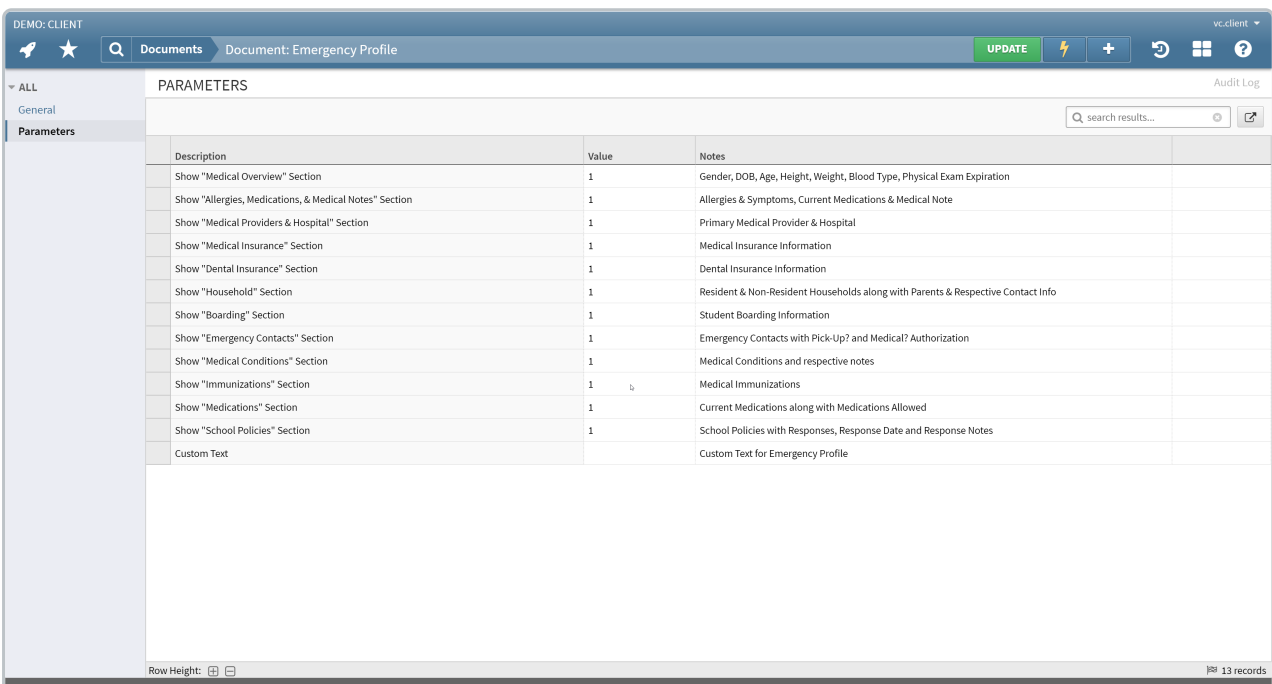


How do we access and configure the Emergency Profile document?

Updated Jul 14, 2021

As of July 12, 2021, this "Learn Veracross" site has been deprecated. It will remain live at least through October 1, 2021, but will no longer be updated. Q&A articles are only visible to authenticated users in the Veracross Community; please speak with your implementation or account manager for additional information.

The Emergency Profile Document can be accessed from [the Health homepage](#) and – under the Other heading – click the "Emergency Profile" link.



The screenshot shows a web application interface for a "DEMO: CLIENT". The main content area is titled "PARAMETERS" and displays a table with columns for "Description", "Value", and "Notes". The table lists various sections of the Emergency Profile document that can be configured to be shown or hidden. A search bar is visible in the top right of the table area. The interface includes a navigation menu on the left with "ALL", "General", and "Parameters" options. The "Parameters" option is currently selected. The table has 13 records, as indicated at the bottom right.

Description	Value	Notes
Show "Medical Overview" Section	1	Gender, DOB, Age, Height, Weight, Blood Type, Physical Exam Expiration
Show "Allergies, Medications, & Medical Notes" Section	1	Allergies & Symptoms, Current Medications & Medical Note
Show "Medical Providers & Hospital" Section	1	Primary Medical Provider & Hospital
Show "Medical Insurance" Section	1	Medical Insurance Information
Show "Dental Insurance" Section	1	Dental Insurance Information
Show "Household" Section	1	Resident & Non-Resident Households along with Parents & Respective Contact Info
Show "Boarding" Section	1	Student Boarding Information
Show "Emergency Contacts" Section	1	Emergency Contacts with Pick-Up? and Medical? Authorization
Show "Medical Conditions" Section	1	Medical Conditions and respective notes
Show "Immunizations" Section	1	Medical Immunizations
Show "Medications" Section	1	Current Medications along with Medications Allowed
Show "School Policies" Section	1	School Policies with Responses, Response Date and Response Notes
Custom Text		Custom Text for Emergency Profile

You can configure the emergency profile document on the Parameters tab of the Emergency Profile configurable document record.

To configure the emergency profile document:

1. Navigate to [the Documents homepage](#) and – under **Configured Documents** – click the "Emergency Profile" link. It is here that you can configure the document's parameters.