

Can I control how many people register for a program class?

Updated Jul 16, 2021

As of July 12, 2021, this "Learn Veracross" site has been deprecated. It will remain live at least through October 1, 2021, but will no longer be updated. Q&A articles are only visible to authenticated users in the Veracross Community; please speak with your implementation or account manager for additional information.

The screenshot shows the 'Program Registration Config: AfterSchoolCare' configuration page. The 'GENERAL' tab is selected, and a yellow warning banner at the top states: 'Program Registration Config records should be entered and configured by Veracross Support if Student Billing or Accounting is being used'. The configuration is organized into several sections:

- General:** ACCESS NAME (AfterSchoolCare), TITLE (Extended Care Program), COURSE CLASSIFICATION (Extended Care), NEXT YEAR (NO), MAX PROGRAMS (0), ALLOWED ROLES (1,7), OBSOLETE (NO).
- Availability:** DISPLAY SEATS AVAILABLE (YES), ALLOW WAIT LIST (NO), DISPLAY WAIT LIST LENGTH (NO).
- Public Registration:** ALLOW PUBLIC REGISTRA... (NO).
- Access:** BROWSE OPENS (12/29/15 00:00), BROWSE CLOSES (12/29/22 00:00), REGISTRATION OPENS (12/29/14 00:00), REGISTRATION CLOSES (05/29/27 00:00), BROWSE URL, PUBLIC LANDING URL, HOUSEHOLD LANDING URL, PERSONAL LANDING URL (all pointing to https://programregistration.verax).
- Advanced:** DISPLAY JERSEY SIZE (NO).
- Payments:** CURRENCY (United States dollar), ALLOWED PAYMENT MET... (No Payment (Free)), ACCEPT ACH (NO), ACCEPT CREDIT CARD (NO), OVERRIDE ACH PROVIDER (Dummy), OVERRIDE CREDIT CARD... (Dummy).
- Discounts:** MAX DISCOUNTS (empty field).
- Accounting:** ADVANCED ACCOUNTING? (checked), CHARGE ITEM DATE (calendar icon), ACCOUNTING SCHOOL YE... (Auto).

Yes you can! To do this, perform the following steps:

1. Navigate to the Program registration detail screen via the Program Registration Config link on the System homepage.
2. On the General tab of a Program Registration configuration detail screen you can designate a 'Max program'.
 - o This flag controls the maximum number of program classes the registrant can be enrolled in at one time.
 - o If doing a phased approach, you might set this to 2 so that every registrant will only be able to register for two classes.
 - o This helps to ensure that all registrants have an equal opportunity to select their desired classes.

- Schools can set this to 0 to remove the class limit.
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