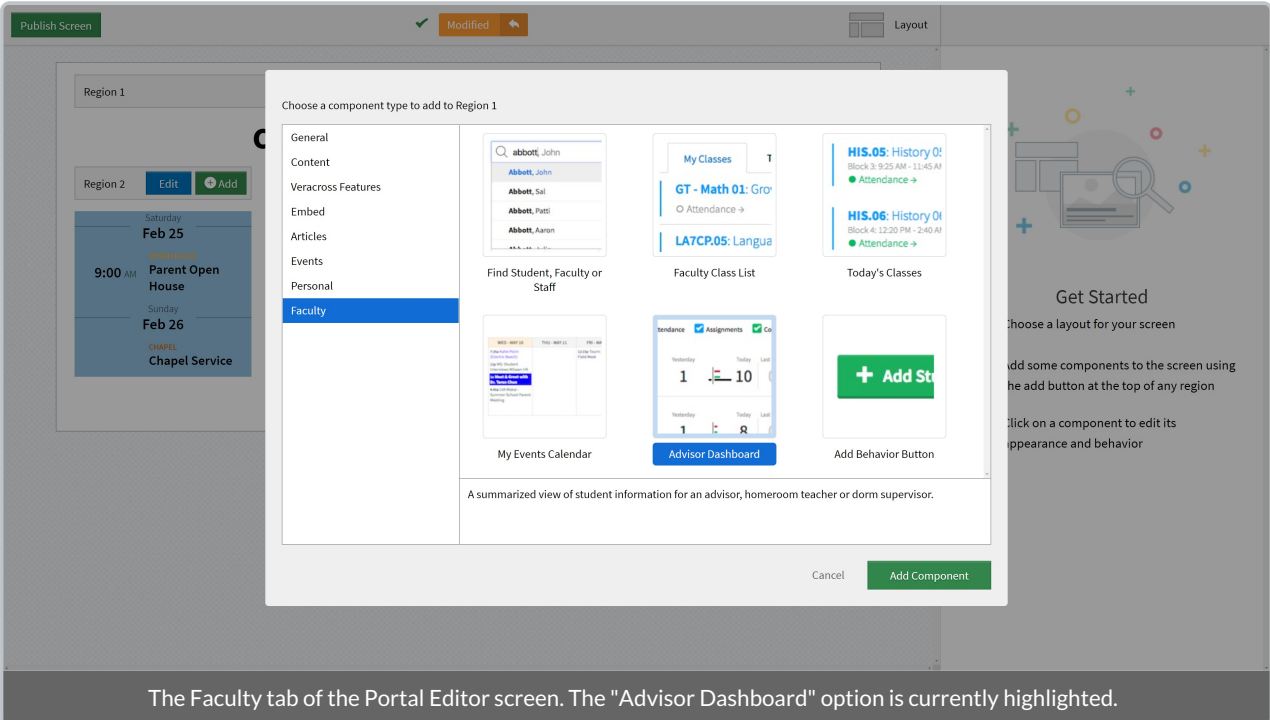


How do we see the advisor dashboard on the faculty portal?

Updated Jul 14, 2021

As of July 12, 2021, this "Learn Veracross" site has been deprecated. It will remain live at least through October 1, 2021, but will no longer be updated. Q&A articles are only visible to authenticated users in the Veracross Community; please speak with your implementation or account manager for additional information.

If your school has purchased the Advisor Dashboard module, then the advisor dashboard can be added to any component screen on the faculty portal.



The screenshot shows the Portal Editor interface. A modal window titled "Choose a component type to add to Region 1" is open. The "Faculty" tab is selected in the left-hand menu. The main area displays several component options: "Find Student, Faculty or Staff", "Faculty Class List", "Today's Classes", "My Events Calendar", "Advisor Dashboard" (highlighted in blue), and "Add Behavior Button". Below the "Advisor Dashboard" option, there is a description: "A summarized view of student information for an advisor, homeroom teacher or dorm supervisor." The "Add Component" button is highlighted in green at the bottom right of the modal.

The Faculty tab of the Portal Editor screen. The "Advisor Dashboard" option is currently highlighted.

To start, begin in the Portal Editor, which is accessible by clicking on the **Edit...** button next to the component screen you'd like to edit on the **Component Screens** tab of the relevant portal record (which can be accessed from [the Portal Admin homepage](#)). From here:

1. Click on the green "+Add" button to open the selection menu.
2. Once the menu is open, click on the "Faculty" tab.
3. Select "Advisor Dashboard" from the available options.
4. Click the green "Add Component" button in the bottom right to add the element to the selected

region.

Once the element has been added, you have the option to choose from three portal types based on the course type:

1. Advisor
 2. Homeroom
 3. Dorm
-